

**Lealholm Primary School
Governors Meeting
Thursday 18th January 2018
Time: 5.30 pm**

MINUTES

YEAT update: C Zanelli gave financial update to governors including total cost summary. The conversion grant and a growth fund grant has been received which will cover costs in Y1. The additional costs for conversion were explained and how deficit/surplus would be divided is yet to be decided. Currently the deficit/surplus has been divided equally between the five schools for budget purposes this will be reviewed. It was noted that there would be no financial benefit for becoming an academy. The impact of the any future shortfall was queried and J Douglas (Castleton&Glaisdale) explained what would happen. YEAT aims to grow over the next few years, this will be done at a sensible rate and ensure the schools that join the trust are the correct ones. The impact on pensions was also questioned. C Zanelli would enquire further into the underwriting of the pension scheme.

Time: 6.00 pm

A – Procedural

Present: Mrs H Ward – Headteacher, Mr A Maisey - Chairman, Mr A Parker – Vice Chairman, Mrs S Morgan, Mrs R Hopwood, Mrs R Denniff, Mrs A Newton, and Miss B Parkes.

Welcome: Mr Maisey welcomed everybody to the meeting especially the new parent governor. Introductions were made to new parent governor

Apologies: None

Declarations: None.

Confidential minutes: None - Governors were reminded that anything discussed at the meeting should be treated as confidential.

Notification of any other URGENT business: Additional governor

Minutes of last meeting: 13th November 2018 circulated, approved and signed.

Matters arising:		Actions
Sports Funding	Can be used to support visits to East Barnby/Peat Rigg/Forest Schools. A wide range of sporting activities are currently being provided.	Continue to review Investigate further options as to what East Barnby or other centres can offer to enhance provision
MAT/YEAT update	Update given by C Zanelli. Conversion date on track for 1 st Feb 2018	
Governor Training	RD booked on New Gov Training SM appraisal training with SIP	
GB Self Evaluation	SM requested further data for Autumn Term	HW to send Autumn Data AM to organise GB meeting to discuss effectiveness

B – School Improvement

School Improvement:		Actions
SDP	<p>HW gave update on current Ofsted inspection practice. Changes into Ofsted arrangement can into place in Jan 18. Short inspections will now only be immediately converted to a full inspection if there are serious concerns about safeguarding or behaviour, or if they think the quality of education provided by the schools has declined to inadequate. Where inspectors identify potential concerns about either the quality of education or leadership and management, the inspection will now NOT convert. Ofsted will publish a letter setting out the school's strengths and areas for improvement. A full inspection will then take place within 1 to 2 years. This procedure will be the same if inspectors believe that a school may be improving towards an outstanding judgement.</p> <p>Lealholm Staff have taken on subject leadership roles for YEAT.</p> <p>Governance: to have joint GB meeting and to participate in learning walk across three schools Lealholm/Castleton/Glaisdale. The headteacher leadership and HW's development discussed. HW finding the CPD beneficial across the alliance.</p>	<p>HW to arrange a learning walk for governors</p>
Headteachers report	<p>HW to continue at Goathland until Easter. Goathland have succession plan in place. School running effectively with no concerns raised. Academic Resilience is to develop independence and life skills.</p> <p>BP share CPD with KS1 teacher. RH noted the xmas play was outstanding with all children participating and has received</p>	<p>Parents meeting arranged to share this information and ensure the programme is celebrated and actioned in school</p>

	<p>positive feedback from community. Draft letter regarding Castleton/Glaisdale/Lealholm federation and the teaching alliance discussed. HW to be taking on responsibility for leading Castleton and Glasidale for 2 days per week as JD takes on greater responsibility in YEAT as CEO for 2 days per week. This is alongside HW working one day for the Teaching School. This will give HW 2 days in Lealholm School. It was agreed the letter should be more transparent with clarification of HW actual time in each school. Health & Safety visual check carried out by AM, findings were noted.</p>	<p>AM to draft letter with more transparency about HW's role</p> <p>The letter will need to go out to parents</p> <p>LT to ensure the issues are solved</p>
TIME: 7.00 pm AN left the meeting		
DATA	<p>Due to the meeting including YEAT finance update HW will forward Autumn Data, the Tracker information was shared.</p> <p>BP reported on the interventions in place and the impact this is having. With the strategies in place the children are more confident to try and to request help. Reading: plugging the gap making progress. Writing: developing independence and showing progress. Maths: needs more focus. We do not have staff available to provide more intervention. There is currently very good parental support and interventions are reviewed at least every ½ term. SM thanked BP for the interventions she is providing to the children.</p>	<p>HW to report on progress of intervention and impact on learning.</p> <p>Case studies to be written to support the learning journeys of these targeted pupils</p> <p>Continue to monitor and review interventions</p>
Pupil Premium	No current children receive Pupil Premium and we are not in receipt of any Ever 6.	
Sports Premium	Discussed in HT report	ongoing
HT Performance management	AM reported that HW had met all her targets and new targets have been agreed.	Arrange mid-year review
Safeguarding	No outstanding issues	
Health & Safety	Visual inspection carried out	LT has contacted caretaking services as required.

C – Finance

Report from Finance Meeting: YEAT finance has been discussed at beginning of the meeting.

D – Policies

NYCC Whistleblowing Policy adopted

NYCC Performance Management (Appraisal) Policy adopted

Attendance Policy: discussed at length. Agreed children will not get attendance certificate if they have missed school due to school buses not arriving. Attendance target set at 97%. SM suggested that the GB congratulate children on their current attendance. – AM to write letter. Snow Policy to be amended to include arrangements for attendance recording- also add this to the attendance policy

E – Training & Visits

Learning walk date for summer term to arrange.

SEN visit – SM to organise date

AOB

Meeting Dates Arranged:

Wednesday 22nd February at SM's GB Self Evaluation

Monday 26th March, 2018 @ 4.30 pm GB Meeting

Monday 21st May, 2018 @ 4.30 pm GB Meeting

Monday 9th July, 2018 @ 4.30 pm GB Meeting

Monday 24th September 2018 @ 4.30 pm GB Meeting

Items for Agenda for GB November meeting:

Safeguarding

MAT

Meeting Closed 7.45 pm